

Soft Skills Trainer, Tata STRIVE

Tata STRIVE, is group wide skill development initiative, launched recently aims to develop **Employability, Entrepreneurship** and community **Enterprise** capabilities. This initiative would involve mobilizing youth (18 – 35 years) from under-served communities, training them on demand driven vocational skills along with integrated life-skills to empower them for a brighter future.

Designation	Trainer
Openings	1
Objective	<p>This position demands</p> <ul style="list-style-type: none">- Training students at TSSDC (Tata Strive Skills Development Centres)- Delivery and continuous improvement of training programs; collating and sharing feedback about the training program; develop reinforcements and evaluate outcomes.
Major Deliverables	<ul style="list-style-type: none">• Demonstrate understanding of Employability skills, teaching materials, and procedures with understanding of various teaching methods.• Create and maintain a positive and professional learning environment• Must be a leader that sets the standard and expectations through example in his/her conduct, work ethic, integrity and character• Able to deliver, project and motivate trainees through effective training methodologies both in group and individual classroom dynamics• Utilize a variety of the training methodologies, techniques, concepts, learning tools, and practices to ensure maximum effectiveness of training delivery, as per the framework provided• Conduct specific training needs assessments to support the design, development and delivery• Monitor and measure effectiveness of training programs and provide necessary feedback to the corporate team for necessary changes when required• Partner with students in their learning process and ensure positive impact on the scorecard• Performs other related duties as assigned or requested
Working Conditions/Job Environment	<ul style="list-style-type: none">• Able to work a flexible schedule including weekends, holidays and evenings to accommodate training, monitoring, field work and job based projects• Must be able to travel as needed

Essential Skills (Minimum qualifications individual must possess when entering position) – i.e. skillsets, education, certifications, etc.

- Training experience – proficient in training methodologies, curriculum development and soft skills (communication skills, critical thinking, time management, team building, etc.)
- Must have a “big” picture focus in both departmental and company strategies
- Demonstrated ability to successfully develop and deliver training programs utilizing skills in instructional design, program design & development, and training methodologies



	<ul style="list-style-type: none"> • High energy, enthusiastic, motivational training style • Excellent creative and conceptual thinking abilities • Strong communication skills, both verbal and written. • Computer literate with in-depth knowledge of MS office and web based systems; visual aids, technology • Strong history of executing the vision of senior management • Strong organizational, planning, project management, problem resolution, communication, presentation, facilitation, and influencing skills required • Strong people management and leadership skills • Superior organizational skills, attention to detail/level of quality, communication (written and verbal) and service skills.
Reporting To	Administrative reporting to Centre Head & Functional Reporting to the Master Trainer
Desired Attributes	Familiar with vocational training industry & various skill development programmes
Qualification	Graduate /PG Certified/Qualified/ Experienced Trainer
Desired Experience (years)	3 – 5 Years